

THE BASQUE CLUB OF NORTH QUEENSLAND – AUSTRALIA, INC

COMMITTEE MEETING

Minutes for Tuesday, August 10, 2010

- Present: B. Bengoa; P Mendiola; A. Urberuaga; S. Goicoechea; D. Larrazabal; R. Jauregui; P. Balanzategui
- Apologies: M. Arrate; J Larrazabal
- Meeting opened: 5.35 pm
- Chair: Pedro Mendiola

Ratification of Previous Minutes:

- Previous minutes from July 13th were ratified
- Moved: B. Bengoa
- 2nd: D. Larrazabal

Treasurer's Report:

- Pedro Mendiola read the balances – withdrawals and deposits and details of the club's accounts (these records are attached to these minutes).
- The function held on the 8th of August was enjoyed by all and relatively financially successful for the club. Attached is a list of expenses/takings from this function.
- Pedro Mendiola informed the committee that there are a number of people who have been unpaid members for the past 3 years. These people will be contacted by Amaia Urberuaga to see if they wish to continue being members.
- Moved: Pedro Mendiola
- 2nd: A. Urberuaga

Incoming and Outgoing Correspondence:

- All incoming correspondence has been filed and when needed, distributed to the relevant parties.
- Moved: B. Bengoa
- 2nd: P. Mendiola

General Business:

- The key for the club's calendar has been made
- The president has asked Peter Balanzategui if he would a "Responsible Service of Alcohol" course (paid for by the club).

- The proforma for guests and visitors to sign in has been made.
- Amaia Urberuaga informed the committee that expressions of interest for students of Spanish classes were not great; the language classes therefore will not go ahead.
- The secretary has compiled a guide for event coordinators which will be kept at the clubhouse. The guide lists some suggestions/recommendations for hosts of events.
- The committee authorised Amaia Urberuaga to purchase a dvd player/stereo system to be kept at the clubhouse.
- Pedro Mendiola will send out invoices to all members.
- Cookbooks are being made by I4 Architecture (Jon Larrazabal's business) and brought to the clubhouse very soon.
- Flyer/newsletter was sent to all members.
- A suggestion was made that the club organise rubbish bins for recyclables/cans

Items for Action:

- The secretary will send a thank you email/card to Gure Txoko (Basque Club) of Sydney for the generous congratulatory plate sent by its members. A cookbook will also be sent as a gift from the Townsville club to the Sydney club.
- Pedro Mendiola will investigate the possibility of a recyclable bin (from the council).
- Amaia Urberuaga will investigate the possibility of taking all cans to a recycling centre. If it is viable, future events will have bins for cans/tins.
- The committee will host the annual Christmas Party; parts of future committee meetings will be devoted to organising the details of this event.
- Amaia U. will purchase seersucker tablecloths for the club.
- John Zabala will prepare the financial statements in time for the A.G.M.
- Pedro Mendiola will purchase the timber for the external window sills (Jose Larrazabal will fix these)
- Quotes for rendering are still under investigation. The painting/refurbishment of the exterior will be undertaken (by Jose Larrazabal) after that.
- The full financial report will be displayed at the A.G.M. for all members to view.
- Pedro Balanzategui informed the committee that a crew of handball players from Adelaide will be arriving on the 14th of September. The group will be spending most of their time in Trebonne/Abergowrie. Peter has received some emails from them and will redirect the group to the Australian Federation of Basque Handball. The Basque Club is happy to assist the AFOBH if its leaders decide to host any functions/get-togethers

Meeting Closed:

- 6.36 pm

